



## Upper Key Stage 2 Transition Booklet

Welcome to Year 5/6. To those of you whose children are starting Year 5, there are a few things that will be new to your children, and to those returning to us, I hope that a lot of this will sound familiar!

### Photos of USK2 staff



**Mrs Avery**



**Mrs Nash**



**Miss Addison**



**Mr Burrows**



**Miss Jamieson**



**Mrs Allbon**



**Mrs Mills**



**Mrs Wilkins**



**Mrs Acock**



**Mrs Bowen**

### Staffing

Our 5/6 team this year includes teachers and teaching assistants with a wide range of experiences and specialisms. Mr Burrows will be joining us to complete his SCITT training as an associate teacher working alongside Miss Addison. Mrs Nash and Miss Addison will be teaching full time, Mrs Avery and Miss Jamieson will be job sharing and Mr Burrows will be in school all week except a Wednesday.

We are pleased that Mrs Lockey, Mrs Lee, Mrs McSweeney, and Mrs Allbon will also be teaching in our classrooms to provide cover when we have planning time. During these planning afternoons, the children will be expected to move around between classrooms and staff. Mrs Allbon, Mrs Acock, Mrs Wilkins and Mrs Bowen and Mrs Mills will be supporting all the children across the team throughout the course of the year.

### Communication

Should a parent wish to speak to their child's class teacher, an appointment should be made via the school office or email. Any appointments would be arranged for after school at a convenient time for both parties.

A curriculum letter will be sent out to parents at the beginning of each term outlining areas of the curriculum that the children will be covering. This will also include additional information about trips, visits and dates for the diary.

### **Mornings**

The school day starts at 08:40 so the children should arrive and go straight to the playground between 08:30 and 08.40. A whistle is blown at 8.40am and children should line up in their classes. A teacher will then collect the children and take them back to class for registration. Ideally, Upper Key Stage children should be come onto school grounds independently - we believe that this is good practice as they are growing older. The children will be expected to put their coat, bags and PE kits on their pegs, put their lunchbox on the shelf above the pegs and bring their water bottles into the classroom to be placed in the designated areas. The register will be taken at 08:55 when we will ask each child whether they are having a packed lunch or a school dinner (either meat or vegetarian option). A three week rolling lunch menu will be published on the school website. Once inside the classroom, children should complete the morning work task set on the board. Lessons begin at 09:00 prompt. If your child arrives at school later than 08:55, they will need to sign in at the school office where they can be registered for the correct lunch and sent through to the classroom, as after this time the side gate will be locked. Please note, your child will be registered as 'late'.

### **End of the Day**

At the end of the day the children will be sent off independently at 15:30 (15:15 on Fridays). Please ensure that your child is aware of the arrangements for walking home or whether he/she needs to meet you somewhere. Please note that staff do not usually see the children to their parents in Upper KS2, so you must ensure that your child knows that they should head back inside the school if you are not where they expect you to be. If your child is not collected by 15:40, we will take them to the office to check the arrangements.

### **Break times**

We promote healthy eating so we only allow healthy snacks at break time. This can take the form of fresh fruit or cheese - preferably no packaging. There are food bins available at break times so the children can dispose of any cores or peelings. The children are to use the Year 3/4 toilets at break times once they have sought permission from an adult on duty.

### **Lunchtimes**

Lunchtime is from 12:30 – 13:30. If your child is having a school dinner they will be given a band which tells the kitchens which meal option they have pre-ordered. Years 4, 5 and 6 go to lunch for the second sitting and there will be a mix of ages sitting together - this is the same whether they are packed lunches or school dinners. The children who are having a school dinner will go and get their food from the hatch table by table. There will not be any seconds and children should be encouraged to go to the salad bar if they are still hungry.

### **School Equipment & Kit**

All stationery will be provided by school. No pencil cases or other equipment from home should be brought in as this often causes problems if items get broken or lost, and can act as a distraction for some children.

It would be useful for the children to have a book that they are reading in school on a daily basis. The children will be given the opportunity to borrow books from the school and classroom libraries.

Parents should ensure that children have the correct school uniform as follows:

- *Black or grey trousers / shorts / pinafore / skirt*

- *A white polo top / shirt*
- *A Chelsey / maroon jumper or cardigan (no hoodies or fleeces please)*
- *Foot wear is either trainers or school shoes (trainers can also act as their PE trainers)*

The children should not wear make-up, nail varnish or jewellery (except a watch and stud earrings).

Each class will have PE twice a week so their PE kit needs to be named and in school every day. PE kit consists of:

- *A white or house coloured t-shirt*
- *Black or navy shorts / joggers*
- *A school rugby top (available from 'Make It Mine')*. Please note, for health and safety reasons, hoodies or hooded tops are not appropriate.

As it is a legal requirement to partake in PE lessons, if a child does not have PE kit in school they will be required to wear some from lost property.

Swimming for 5/6 is during the Autumn term and Spring term (dependent on class). They will swim for a 10 week block at The Oratory Sports Centre on a Friday morning. Swimming kit should consist of:

- a one piece costume / tight shorts
- a swimming hat, goggles (optional)
- a towel

No wash bag is required.

### **Mobile phones**

If children need to bring a mobile phone to school they will be required to turn their phone off and put it away before entering the school grounds (this includes outdoor spaces). Once the children are in the building, their phone needs to be taken to the school office where it will be kept safe. The children can collect their phone at the end of the day and only turn it back on when they have left the school grounds.

### **Home Learning**

Home learning is not compulsory. However, we do provide topic based project opportunities and any details of these will be included in the termly curriculum letters. Parents and pupils should familiarise themselves with the Home Learning page on the school website. The children also have a log in for Times Table Rock Stars which they can access at home. During the autumn term, Year 6 pupils will be provided with SATs revision books and a schedule to follow. This is not compulsory, but we do strongly recommend completing these. We would also encourage children to read for pleasure as much as possible. We allow children in Key Stage 2 (Years 3-6) to choose their own reading books. However, we will always ensure that each child has chosen a book with a suitable level of challenge. We expect all children to be reading independently or to an adult for at least 20 minutes 4 times a week.

### **Responsibilities**

In UKS2 the children will have many opportunities to take on additional responsibilities e.g. librarians, reading buddies, setting up for assemblies, house captains and school council. Children in Year 5/6 have the opportunity to be Forest School helpers throughout the year. They will know when this is and should ensure that they have a complete set of old clothes (long sleeves please and full length trousers) and waterproofs (including Wellington boots). We would actively encourage children to sign up for these opportunities and fulfil these roles when required to do so. We are very pleased that the Year 5/6 children have the opportunity to partake in a Cycling Proficiency course if they wish to. We would encourage all children to participate as long as they have an appropriate road worthy bicycle and the correct safety equipment.

**Medication**

Any medication that needs to be taken during the school day should be given to the class teacher. This will be kept in the classroom. For Asthma inhalers, the date, time and number of puffs will be recorded.

We look forward to welcoming your child into Upper Key Stage 2 and hope they enjoy their final years of their primary education.

Regards,  
Upper Key Stage 2 team.